

## **Annexure-I**

### **A. List of Document Required at the Application Stage**

1. 10<sup>th</sup> Board Certificate
2. Caste Certificate
3. Photo
4. Scanned Signature
5. Current Address proof/Permanent Address Proof, in case different from current address
6. Qualifying Degree/Provisional Certificate
7. Mark sheet of qualifying examination
8. Valid Document regarding admission in Foreign University (Application, Registration or Admission related document) (\*).
9. Income documents of all family members as detailed in Clause-5 of Scheme Guidelines
10. NOC from employer, if applicant is employed. Gap Certificate in case there is gap of more than 6 months after completing qualifying degree.
11. Income Tax Return Acknowledgement document or copy of assessment order accepting the Income Tax Return filed by the candidates.
12. Aadhar Card

### **B. In case the candidate is selected, they are required to submit the following documents upon the issuance of the Provisional Award Letter under the National Overseas Scholarship scheme for SC etc.:**

- i. Attestation form
- ii. Self Declaration/Undertaking Regarding Total Annual Family Income.
- iii. SELF DECLARATION REGARDING ANY PENDING CASE/NON-CONVICTION OF OFFENSE.
- iv. Copy of Passport

Further course of action will be processed by this Ministry for granting of Confirmation of Award Letter, after submission of above documents and verification of offer letter by concerned Embassy and original documents as sought by the Department.

Note:- Candidate is required to visit this ministry personally on any working day by taking prior permission/ appointment with all documents submitted along with application form in original for verification purposes.

**C. After verification of all original documents in this Ministry and approval of Financial Department (IFD), the awardee will be issued Confirmation of award letter. The candidate's applicant is required to submit following:**

- (i) Two Bonds on at least Rs.100/- non-judicial stamp paper complete in all respects, executed before a Notary Public for two sureties, as per the conditions laid down in the Regulations governing the Scheme of National Overseas Scholarship for SC etc. Candidate
- (ii) Solvency certificates for both sureties.
- (iii) Health certificate.
- (iv) Two copies of your Passport and VISA.
- (v) An undertaking/declaration on Non-judicial Stamp paper stating that awardee has not acquired the qualification for which he/she has been selected and has not obtained any other scholarship.
- (vi) The date on which awardee is desire to undertake the Air journey for joining the foreign University.
- (vii) Selected Candidates are requested to visit this ministry personally on any working days by taking prior permission/ appointment with all documents submitted along with copies of documents stated above.
- (viii) They are also requested to provide PDF of all aforesaid documents via email also.

Note :- Specimen copy of bond , solvency certificate & Undertaking will be issued along with confirmation of award letter for doing needful. Undertaking is to be submitted in Rs.10/- Non Judicial stamp paper sworn before Notary public.